



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	Bharatiya Vidya Bhavan's Hazarimal Somani College of Arts & Science & Jayaramdas Patel College of Commerce & Management Studies.
• Name of the Head of the institution	Prof. (Dr.) S. V. Rathod
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02223691508
• Mobile no	9619521964
• Registered e-mail	principal@bhavanschowpatty.ac.in
• Alternate e-mail	iqac@bhavanschowpatty.ac.in
• Address	Kulapati K. M. Munshi Marg, Chowpatty
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400007
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Urban																								
• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	University of mumbai																								
• Name of the IQAC Coordinator	Dr. Manjusha Patwardhan																								
• Phone No.	02223691136																								
• Alternate phone No.	02223691508																								
• Mobile	9821722827																								
• IQAC e-mail address	iqac@bhavanschowpatty.ac.in																								
• Alternate Email address	varshamallah@bhavanschowpatty.ac.in																								
3.Website address (Web link of the AQAR (Previous Academic Year))	https://bhavanschowpatty.ac.in/assets/Documents/NAAC/AOAR%202020-2021.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://bhavanschowpatty.ac.in/assets/Documents/About%20College/Academic%20Calendar%202021-22.pdf																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>NIL</td> <td>2004</td> <td>16/02/2004</td> <td>15/02/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.61</td> <td>2015</td> <td>25/06/2015</td> <td>24/06/2020</td> </tr> <tr> <td>Cycle 3</td> <td>B</td> <td>2.16</td> <td>2022</td> <td>23/08/2023</td> <td>22/08/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	NIL	2004	16/02/2004	15/02/2009	Cycle 2	B	2.61	2015	25/06/2015	24/06/2020	Cycle 3	B	2.16	2022	23/08/2023	22/08/2027
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																				
Cycle 1	B	NIL	2004	16/02/2004	15/02/2009																				
Cycle 2	B	2.61	2015	25/06/2015	24/06/2020																				
Cycle 3	B	2.16	2022	23/08/2023	22/08/2027																				
6.Date of Establishment of IQAC	03/03/2005																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		5		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
A three-day seminar for the non-teaching staff, in collaboration with RUSA, was organised from 9th June to 11th June 2021				
Bhavan's College in collaboration with PMMMNMTT and Teaching Learning Centre, Ramanujan College, University of Delhi organised an online Induction Training/ Orientation Programme for Faculty in Universities/Colleges/Institutions of Higher Education from 19 th June 2021 to 18 th July 2021				
The Department of Psychology and Counselling and Guidance Centre of the college in collaboration with 'Me and Mind Counselling Centre' organised a webinar for students on the topic "Digital Detoxification" on 1 st August 2021				
The Departments of Commerce and Accountancy in collaboration with Bombay Stock Exchange Broker's Forum organised a Five-Day Students				

Development Program (SDP) on "Overview of Capital Market" from 9 th August to 13 th August 2021

The Department of Sociology of Bhavan's College, Wilson College and Rizvi College organised a collaborative enrichment workshop on the theme "Workers in Informal Sector" on 27 th January 2022. Resource Person- Dr. Vandana Palsane, Ex. Head, Department of Sociology, Shri Siddhivinayak Mahila Mahavidyalaya, Karve Nagar, Pune, affiliated to University of Pune.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To review the progress of the AQAR 2020-2021	AQAR 2020-2021 was submitted to the NAAC
To update members about the process of submission of IIQA and SSR.	Preparation of IIQA and SSR was undertaken.
To plan for various activities and programmes to be organized during this academic year (2021-2022).	Webinar on Career options after graduation was organized by the B.M.S. Department and Vocational development Seminar on 'Interview personality and CV Writing Skills' was organized.
To review the progress of the IIQA and SSR.	Reviewed IIQA and SSR.
Reading of the Draft IIQA and SSR.	The Draft IIQA and Draft SSR was uploaded on the Institutional Google Drive and was shared with the IQAC members for their review and suggestions.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	24/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	10/08/2022

15. Multidisciplinary / interdisciplinary

Our College offers courses which are of a multidisciplinary nature. For instance, at the SYBA level, the learners can opt for Book-keeping as an Applied component. At the SYBCOM level, the learners get an opportunity to study Business Law which is a compulsory part of their syllabus. Similarly, they can opt for Mass Communication as an Applied component. At the TYBCOM level, learners have an option of selecting either Banking Law and Practice or Computers System and Applications. Keeping in mind the New Education Policy, a few interdisciplinary courses are underway.

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. As per the guidelines of the NEP, the college will implement the Academic Bank of Credits (ABC) for the benefit of students thus ensuring student centric learning. There is a provision for multiple entry-exit options for learners. Undergraduate programmes are of four years with a provision to exit after one year with a diploma, after two years with an advanced diploma, after three years with a pass degree, and after four years with project based degree. The college, currently being affiliated to the University of Mumbai, will adhere to the directions given by the affiliating University in implementing the provisions outlined for ABC.

17. Skill development:

The National Education Policy 2020 envisions an education system by considering Indian tradition, culture, values and ethos which contributes directly to moulding the country into an equitable, sustainable, and vibrant knowledge society. The objective of the currently announced NEP 2020 is to provide a multidisciplinary and interdisciplinary liberal education to every aspirant. The college focuses on research related activities and ensure that students receive adequate exposure so as to pursue research in their areas of interest. They are also motivated to participate in varied research conclaves. The college will focus on developing Incubation centres

and Research centres for the benefit of students. The college also conducts various activities, workshops and seminars on varied aspects pertaining to skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Through its various programmes and courses, the college endeavours to promote integration of Indian culture and ethos. Being a part of the prestigious Bharatiya Vidya Bhavan, our college always strives to inculcate the teachings of Kulapati K. M. Munshiji and we will continue to draw inspiration from his teachings and adhere to the vision and mission statement of the college. The college conducts activities related to different aspects of tradition like celebration of prominent festivals and commemoration days.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college will make every attempt to successfully implement the provisions of NEP and contribute in the achievement of its goal of making transforming the education system- from teacher centric to student centric, from information centric to knowledge centric, from marks centric to skills centric, from examination centric to experimental centric, from learning centric to research centric, and from choice centric to competency centric.

20.Distance education/online education:

Apart from the regular teaching learning process, the college will initiate MOOCs, Bridge Courses, e-Content development etc. to encourage learners and also hone up their skills. The college will thus adopt the blended approach in the Teaching-Learning process.

Extended Profile

1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2103

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1570

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 698

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 28

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 41

Number of sanctioned posts during the year

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	11
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2103
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1570
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	698
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	View File

3.2	41
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	26
Total number of Classrooms and Seminar halls	
4.2	46.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to the University of Mumbai, it does not have the power to design the curriculum. But it makes every effort to cover the set syllabus in its entirety, bringing out its essence and preparing the students adequately for the semester end (100 marks) exam under the credit-based grading system. At the commencement of the academic year, a teaching plan is prepared at departmental meetings in accordance with the areas of specialisation of the staff. The senior faculty, with their experience share their expertise in the effective execution of curriculum delivery. Each teacher then prepares his/her own framework of teaching. An academic calendar is prepared at the beginning of each academic year. Events and activities are scheduled. Regular meetings are held by the Principal with the Heads of the different departments to plan, execute and co-ordinate all the activities in order to ensure a smooth and harmonious functioning of the institution as a whole. Past experience is often the guiding force for the setting and

realization of present (immediate) or future goals leading to overall improvement.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared at the beginning of the academic year. Special care is taken to ensure that despite it being prepared much in advance, plans of the events envisioned therein would be feasible within the stated time-frame. The time-slots for the Semester exams are equally well-considered, with sufficient time being allotted for the conduct of the exams and completion of assessment work. The activities, whatever their nature: meetings / seminars/ competitions for the students - even exams - were all conducted online quite successfully. Continuous internal evaluation was carried out for Self-Financing Courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The current trend in syllabus design in all subjects is to incorporate matters like professional ethics, gender equality, human values, environmental awareness and sustainability into the curriculum. Therefore, the curriculum of all streams have chapters on at least a few of these themes. While the starting point is usually subject-specific (as there is ample scope for their inclusion), coverage extends further and diversifies into related issues of present-day concerns and challenges. The teachers' classroom explanations are, thus, a rich amalgam of a variety of topics borne out by examples and instances cited in newspapers, television and research articles. Students are thereby made aware of these "issues" that our world faces, and the need to address them and find solutions. The role of people, both individually and collectively, is thereby highlighted. In order to reinforce and supplement classroom teaching, the different Departments and Associations of the College arranged talks, seminars, competitions, activities on the above-mentioned themes, in the hope that these will create a powerful impact on the students' thinking, mould their sensibilities, and spur them on to appropriate forms of behaviour and action ---all of which, if pursued long-term, could bring about the desired changes in our world.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

159

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bhavanschowpatty.ac.in/assets/Documents/NAAC/Feedback%20Report-2021%20-%202022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2103

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

869

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the departmental level, learning levels of the students are assessed by evaluating their performance at the previous examination. Advanced learners with good performance, are given extra inputs by their teachers, in the form of advanced readings and demonstrations through practicals. Talks and lectures are organised on topics like Career guidance, preparation for Competitive exams and Entrance examinations such as JAM, NET, SLET, GATE etc. Thus, the educational needs and requirements of the academically bright students are satisfied effectively. Remedial Lectures, keeping in mind the needs of weaker students, are arranged at the end of each Semester at the Departmental level. However, if a student wishes to attend these lectures, he/she is permitted and encouraged to attend the Remedial lectures. Personal attention is given to the slow learners. They are encouraged to solve practice papers and are guided on how to write model answers. If required, important concepts are explained in simple English for the students who have previously studied in vernacular languages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2103	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology which focuses on imparting quality education through a student-centric approach. Various workshops, conferences, guest lectures, orientation lectures are organized for the students to boost their confidence and encourage their independent thinking. The respective departments facilitate learning, by allowing each individual student to comprehend at his/her personal level, and accordingly, utilise teaching techniques so that they can absorb and grasp information at their own pace. The syllabi approved by the University of Mumbai highlights learning objectives and outcomes as well as program objectives and outcomes, and this provides a comprehensive understanding of the subject. Feedback, on each course and on each faculty member, is obtained from the students, and this provides an opportunity to identify any lacunae, which can then be addressed. Internal assessments for some courses and programmes are planned so as to monitor the progress of the students periodically and guide the students so that they excel in their respective fields. Individual students are required to submit written assignments. Student seminars, which form another component of internal assessment, help students to present their ideas before the entire class and give them the confidence to speak in public. Extra coaching through remedial lectures is arranged for the academically weaker students, which results in the improvement of their overall performance.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the year 2021-2022, the lectures and practicals were conducted in the Online mode due to the COVID-19 Pandemic. Therefore, most of the teachers used the ICT tools and LMS for effective Online teaching. Various virtual platforms like Zoom /Google Meet, etc. were available for conducting online lectures and each teacher selected the platform that met the requirements. The lectures were conducted using MS-PowerPoint Presentations, available literature

from the internet, and by using audio-visual presentations, while the practicals were demonstrated by online videos, simulations and software. The reference material, learning resources and notes, were circulated on the WhatsApp groups, as well as on Google classrooms created by the respective departments. Teachers also shared YouTube videos and other web links to supplement their teaching. Additionally, some of the departments also conducted Online virtual tours of industries/ national parks/sanctuaries across India which complemented their curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a transparent and robust evaluation process and the results are declared in a time-bound manner. The system of Internal assessment is explained to the students to ensure transparency. The Internal assessment is applicable for all subjects in the Unaided courses and in the Aided courses it is applicable for a few subjects across all courses. The weightage for the Internal assessment varies across the courses. The Examination and Results Committee regularly puts up Notices regarding the conduct of Internal assessment. Students are assessed continuously through various evaluation methods like Unit Tests, Project Assignments, Seminar Presentations, etc. at the College level and at the University level. Online Internal exams are conducted as per the schedule given in the Academic calendar, and the performance of the students is communicated to them through the Semester-End Examination results. Internal assessment helps in regular monitoring. It also ensures regular attendance and more involvement of students in the classroom. Students actively participate in various co-curricular and extra-curricular activities for overall personality development. Seminar presentations improve their communication skills and help to boost their confidence. In this way, the mechanism of Internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination and Results Committee and the Unfair Means Committee handle the examination-related grievances of the students. These committees, comprising senior teachers, maintain strict confidentiality. At the College Level, the Additional examination, as per the University norms, is conducted for students who are unable to appear for the regular examination on medical grounds and other genuine reasons. Students can appear for Improvement examination, provided an application is submitted along with the proper documents. Photocopies of the answer books are provided to the students if they claim that they have scored less marks. Applications for revaluation are scrutinized and an external examiner is assigned the responsibility to maintain an unbiased approach. In order to maintain transparency, subject teachers from other colleges are given the responsibility of

moderating the assessed answer books. A notice is displayed to inform the students to report their grievances regarding exam-related issues, by sending an email to the Exam Committee at finalonlineexam@bhavans.chowpatty.ac.in. and the grievances are resolved in a timely manner. In the case of University Exam-related grievances, a student has to write an application to the Principal, which is forwarded to the University, along with the necessary documents and the prescribed fee for resolving the matter.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://bhavanschowpatty.ac.in/Examination

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College is affiliated to the University of Mumbai therefore, Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the University. The Institution follows a mechanism to communicate the Learning Outcomes to the teachers and students. Syllabi comprising Learning Outcomes for each Course and Programme is displayed on the University website. The syllabus copies are available in the departments and in the College Library for reference. The importance of the Learning outcomes is communicated to the teachers in Syllabi workshops conducted by the respective Board of Studies, in the Departmental meetings and in the College Committee meetings. Students are also apprised of the same in the Induction Programme/ Orientation lecture by the Heads of respective Departments and in the class, by respective subject teachers during the lectures. Parents are informed about the same in the Parent-Teacher Association Meetings. Mentors are appointed for each class, so that students can clarify their doubts and queries in person. Various Guest lectures and workshops are organised for teachers and students so that they get an insight into POs, PSOs and COs. Collectively, the College authorities, Teachers and Mentors emphasize the importance of attaining these outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of attainment of COs, POs and PSOs begins from finalizing COs for each Course of the programme, from the First year to the Third year. The students are informed about the COs given by the University of Mumbai at the beginning of each Academic year. It is aimed at achieving the desirable outcome (in terms of knowledge, skills, attitudes and behaviour) at the end of every programme. Teaching with this awareness and making an effort constitutes Outcome-based education. This entails a regular methodology for ascertaining the attainment of outcomes, and benchmarking these against the Programme Outcomes, consistent with the objectives of the programme. Based on the performance of students in the Internal and External assessment/ examination, the COs for each course are evaluated. Since the POs and PSOs are a new addition in the Key Indicators in the AQAR, the IQAC of the College plans to conduct a Training programme/ Workshop focusing on the POs and the PSOs so as to enable teachers to formulate COs, POs and PSOs for their courses and programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

526

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bhavanschowpatty.ac.in/assets/Documents/NAAC/Feedback%20Report-2021%20-%202022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college has a good research culture. A few of our teachers are Ph.D. guides and they are guiding their Research Scholars in executing innovative research activities. We have two Research Centres which carry out activities pertaining to research innovations. Our faculty is also encouraged to present papers at National and International Conferences which facilitates transfer of knowledge. Most of our faculty members have published their research work in reputed National and International journals. Seven faculty members contributed as Resource persons to Self-paced FDP organised by the Teaching-Learning Centre, Ramanujan College, University of Delhi on Research Methodology under the aegis of PMMNMTT, Ministry of Education, Government of India in 2021. Some of the faculty members have undertaken Minor Research Projects and a few teachers have books to their credit. Thus, our Institution is involved in activities which are Research oriented and motivates the teachers and learners to engage in these innovative practices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit plays a vital role in the holistic development of the students by making them conscientious citizens and by serving the society in a righteous manner.

1. Voter registration drive organised in association with NGO - 'Mark Your Presence' and Election Commission.

2. Blood donation drives were organised in collaboration with Jagjivan Ram Railway Hospital and NSS Unit of University of Mumbai at Churchgate station. 56 units of Bloods were collected, with Cama and Albless Hospital and NSS Unit of University of Mumbai at Churchgate station. 80 units of Bloods were collected, with Nair Hospital and Cancer Aid and Research Foundation Hospital and NSS Unit of University of Mumbai at CSMT station. 63 units of Bloods were collected.

3. A Free Vaccination drive was organised in association with BMC 'D' ward and Jaslok Hospital. Covaxin and Covishield doses were administered by doctors and nurses to more than 66 students and

staffs.

4. NSS unit participated in a collection of relief material for the flood-affected people of the Konkan region. 21 kits of relief materials were transported, with the help of University of Mumbai, to the flood affected people in the konkan region.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1006

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructural facilities to run the existing courses.

The college has two wings:

a) The old building (main building) comprises the Principal's Office and the Administrative Office, Registrar's Office the Vice Principal's Cabins (Senior and Junior college), Science Departments and Laboratories, Examination room, Counselling and Guidance Centre, N.S.S. room, the Computer Laboratories, Ladies Common room, the Staff Common Room and classrooms.

b) The New building has seven floors. It has the Gandhi Institute of Information Technology, the B.M.S. Centre, PhD Guidance Centre (Commerce and Accountancy) the Library (Basement and 1st Floor), the Gymkhana and the classrooms

The college has twenty-three spacious classrooms which vary in size. While the bigger classrooms are generally reserved for Commerce and Management streams, the smaller ones are used for Arts and Science students. College administrator and management is

planning to rearrange few rooms to come up with new class rooms for new courses.

The science departments have well equipped laboratories with modern and sophisticated instruments and facilities. Chemistry and Zoology Departments have well equipped Research Laboratories. The college has a Smart classroom on the first floor of the main building. However, Conferences, seminars and workshops of large scale are conducted in the auditorium of the Parent body situated in the adjoining building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college gymkhana is located on the seventh floor of the new building, where indoor games like table-tennis, chess, and carrom are played. Martial Arts classes for self-defence especially for female students are also carried out. The gymkhana also doubles up as a practice area for drama/dance, as and when the need arises. The college does not have a playground of its own therefore, it utilizes the University ground and other grounds in the vicinity for the conduct of Annual Athletic Meet and other outdoor games.

Yoga and other fitness activities for the staff and the students are carried out on the terrace and the adjoining room of the old building.

Cultural Activities are conducted in the Bhavan's Auditorium in the adjoining building which has a capacity of 600 seats. It is also used for holding seminars and conducting events such as Orientation Programme and College Day. As the college has paucity of space, the existing facilities are optimally used for multiple purposes. For example, the LCR, Counselling & Guidance Centre, Gymkhana are alternatively used for practice by the cultural group.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

769826

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : SOUL 3.0

Nature of automation (fully or partially) : Partially

Version : 3rd Version

Year of Automation : 2008

The college Library is automated with SOUL (Software for University Libraries), a state-of-the-art Integrated Library Management Software designed and developed by INFLIBNET. SOUL is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control. Library was automated in the year 2008 with the Network Version of SOUL. Second upgrade to SOUL 2.0 was done in the academic year 2010-2011 and was upgraded to SOUL 3.0 in the current academic year (2021-22) in September 2021. Various library housekeeping operations like data entry and circulation are done using the ILMS. SOUL database has a record of more than 76,240 documents. Software supports highly versatile and user-friendly OPAC and Web OPAC with simple and advanced search.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has two computer Laboratories with 50 computers in the local network. The College office, Library and various departments have computer facilities and are connected to the college network and internet. IT facilities are updated with changes in the technology. All old computers which had Windows XP operating systems with lower RAM memory were replaced by new systems with an updated version. The college also has a Wi-Fi system installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
--	-------------

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8973312

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has mechanisms for maintenance and upkeep of the infrastructural facilities. Some of the practices are:

- 1 .First aid boxes and Fire extinguishers are placed at strategic points.**
- 2.Computers and electronic devices are regularly maintained by the**

computer lab attendant and the technicians.

3.The college administrative staff looks after the maintenance of the general office equipment and stock register, repair of lifts, water tanks, electrical equipment in the classrooms and laboratories, fire extinguishers etc.

4. The college has an Annual Maintenance Contract (AMC) for the maintenance of CCTV cameras, computers, water coolers and other equipment.

5.The librarian and the library staff look after the maintenance of the library.

6.Internal stock verification and financial audit is carried out annually in all laboratories, Library, NSS, Gymkhana and General Office.

7.Calibration of the laboratory equipment is done by the staff prior to the commencement of the practical examination and is used thereafter till the end of the semester. Standard methods are used for calibration of instruments.

8.Use of Aprons, gloves and safety glasses by students and non-teaching staff in the laboratories is ensured.

9.Hazardous materials are stored in separate store rooms and this is accessed by the trained members of the non-teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

271

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

593

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

593

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities and on various College bodies as per the processes and norms established by the University. This is done by appointing student representatives to several bodies of the College. There are Student representatives on various Committees, like the Internal Committee (IC), College Women Development Cell (CWDC), Internal Quality Assurance Cell (IQAC), as per the norms of the University. They are invited to attend regular meetings of the committees and are given an opportunity to put forth their views during the decision-making process. A Student Council is formed as per the regulations of University of Mumbai. Meritorious students from all classes of all Programs are selected as class representatives. Representatives from N.S.S, Cultural Team, Sports and a Lady Representative is also selected. A General Secretary is nominated from among the Class Representatives. The extracurricular activities like the Cultural activities, Gymkhana events and National Service Schemes programmes are planned, organized and managed by students under the guidance of their teachers. The activities organized by different departments and forums also ensure maximum engagement by students under the

guidance of the respective Teacher coordinators.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Ex-students of the college play an essential role in grooming the present students of the college. These alumni are in touch with the teachers and help and guide the current batch of students. As the College does not have a registered Alumni association the contribution of alumni in terms of finances is limited. However, the alumni contribute in different ways in the development of the college. Alumni of certain departments visit the college during the annual departmental events, interact with the present students and share their experiences regarding different aspects of higher education. Some also guide them with the admission process of different institutions. For instance, the Department of Psychology in collaboration with the Department of Sociology had organised an online session on 16/02/2022 by Deeksha

Dongre, an Alumnus of our college, who has completed her post graduation from the Tata Institute of Social Sciences(TISS) and, is presently working as a Counsellor. The topic of the session was 'Higher Studies in Tata Institute of Social Sciences (TISS). The NSS Unit and Cultural Group also have an active Alumni support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is Vasudhaiva kutumbakam, that is, "The World is one Family". We strive to help students to be "educable" rather than "educated". We believe that students need to develop a well-integrated personality and adapt to the ever changing environment. The Mission Statement of the College is: 'AMRUTAM TU VIDYA', that is, 'KNOWLEDGE IS NECTAR'.

Our College gives equal opportunities to its staff to be a part of various committees and to play prominent role in the decision-making process irrespective of their castes, community and gender. The students are also involved in important committees to ensure their effective participation. At the beginning of the academic year, various committees are constituted by the Principal to ensure effective to facilitate effective decentralization and participation from the teachers and the students. Regular meetings of the committee members are held to work out the details and for further delegation of responsibilities among the staff members and the students. The college is able to achieve its set mission by encouraging an atmosphere of participative management.

File Description	Documents
Paste link for additional information	https://bhavanschowpatty.ac.in/about-us
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution engages in participative management and decentralization that is reflected in various activities conducted by the Institution. An Online Induction Program was organised on 2nd October 2021 for the freshers viz. First Year BA, BCom, BSc, BMS and BAF. Freshers in the college who come from across the city and sometimes from far off places have limited information about the college. Students coming to the Degree college after completing their HSC from our college too may not have complete information about the Degree College practices and functioning. To overcome this issue, the institution organises an Orientation programme for the Freshers and their parents. This helps them to clear all their doubts related to administration, lectures, subjects, examination, activities and various opportunities available to excel in curricular and co-curricular activities. All the departments, Committees and Associations actively participated in this Orientation programme and shared information pertaining to their discipline and activities. The outcome of this activity is that the students had a better understanding of the functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A need-based approach was adopted and effective measures have been taken to take the college to greater heights. There is always a need for Data compilation and Data organization throughout the year for the purpose of accreditation. The IQAC was instrumental in initiating the creation of 'One Institution One Data', where

all the information pertaining to various departments is stored in Google Drive for ready reference. An online guidance lecture by Mr. Shrihari Pingle, was organized, to orient the faculty regarding this initiative, on 24th June 2021. The Resource person highlighted the importance of this mechanism and explained benefits of uploading the data in a time-bound manner. Subsequently, the folders were shared with the individual teachers, Heads of the Departments and Associations. This initiative, has proved to be useful for compiling the data and organizing it systematically. The entire exercise is beneficial for the teachers, departments, committees, associations and Institution on the whole.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College administration system has been well planned out and is efficiently managed. At the apex of our Institution is the Principal who is assisted by the Registrar. The Registrar is responsible for all the administrative tasks and is assisted by the Superintendent and the Head Clerk. The Superintendent looks after all the matters pertaining to accounting, whereas the Head Clerk is in-charge of matters relating to general administration. The clerks and other non teaching staff assist in the overall administrative work of the college.

The College Development Committee (CDC) is constituted of Management representatives, elected members from the Teaching staff and non-teaching staff and nominated members. The CDC makes recommendations for the development of the college. Similarly, different proposals suggested by the staff are first discussed in the CDC and their approval is sought. Heads of various Departments also form an integral part of the system. They act as a vital link between the teaching staff and the Principal. The Library staff functions under the guidance and supervision of the Librarian. The Librarian oversees matters pertaining to purchase of books and educational resources and is also assisted by the Assistant

Librarian and other support staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://bhavanschowpatty.ac.in/assets/Documents/About%20College/Accordian.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is a Co-operative Credit Society for the benefit of the teachers. Newspapers are available for reading in the staff room. Emphasis is laid on the overall well-being of the staff and therefore, various programmes on Yoga, health, nutrition, mental well-being, financial security, cyber safety, environmental awareness etc. are regularly organised. Staff can avail free counseling services from the college counselor.

College hosts an in-house Gymkhana with facilities of indoor games for recreation of its staff. A full-time canteen is also available that provides healthy, delicious and cost-effective food for staff and students. There is a Tea club for the staff at a no-profit no-loss basis adjacent to the beautiful terrace garden where staff

can relieve their stress.

The teaching and non-teaching staff can avail of the L.T.C. and medical facilities as per the government norms. In case of the sudden demise of any member of the non-teaching staff, their spouse is given a job in the institution on compassionate grounds. Staff Academy organizes programmes for the welfare of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal system is undertaken by asking the teaching faculty to fill out the Self- Appraisal forms at the end of the academic year. The self-appraisal form is further authenticated by the Head of the department and is submitted to

the Principal and further communicated to the staff so as to facilitate improvement.

The college obtains feedback from the students through Google Forms. An online questionnaire is circulated among the students on a variety of matters relating to individual teachers' effectiveness, linguistic competence, knowledge, skill and performance in classroom-teaching sessions etc. Students are asked to rate their teachers' performance on a five-point scale ranging from "Excellent" to "Poor". Teachers with low rating scores are guided by the Principal and urged to improve their performance. The feedback received on the teaching methodology gives an opportunity to the teachers to better their teaching methods and strategies to match the students' expectations or special requirements. However, in the case of the non-teaching staff, feedback is not obtained.

File Description	Documents
Paste link for additional information	http://bhavanschowpatty.ac.in/assets/Documents/NAAC/Feedback%20Report-2021%20-%202022.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution regularly conducts internal audits. This audit includes expenses related to college administration, general functioning of the college, Gymkhana, Library, examination, departmental and cultural activities etc. Qualified auditors are appointed to conduct the audits every six months. College has a very operative system of internal check and internal control that leads to effective internal audit. All the accounts are efficiently audited. All the reimbursement receipts pertaining to different activities are maintained by the administrative department and presented to the team for auditing. Minor oversights when pointed out by the audit team, are immediately noted and updated. Effective measures are taken to avoid these errors in future.

The NSS programme is funded by the Government of India. The

activities and special camping programmes are conducted on the grants received by the Government. Hence, the expenditures need to be audited every year. Proper records and bills of expenditure for regular activities and Camps are maintained by the NSS unit. The records and accounts in the formats given by the NSS cell, University of Mumbai, are produced before the practicing auditor for verification. The verified records are then submitted to the NSS cell, University of Mumbai.

File Description	Documents
Paste link for additional information	https://bhavanschowpatty.ac.in/assets/Documents/About%20College/BHSC%20Audit%20Report%202021-22.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The NSS Unit of our college receives funds for extension activities from the Government of India. These funds are utilised for the benefit of the students and the society at large and a proper financial audit is also conducted to ensure transparency. In the case of the library, the budget is allocated every year and the funds are utilised for purchase of books, resources and allied activities. In order to mobilize funds, new courses have been introduced from time to time. In the year 2021-2022, two Research centres have been developed on the 5th and 6th floor of the

college building. Besides this, several of our teachers have received grants from the University of Mumbai to pursue their Minor Research Projects, the work for which is under progress. To ensure optimal utilization, the infrastructure facilities are used by the Junior and Degree College staff and students for various purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1) A three-day seminar for the non-teaching staff,

The Internal Quality Assurance Cell (IQAC) of Bhavan's Hazarimal Somani College of Arts and Science and Jayaramdas Patel College of Commerce and Management had organized a Three-Day University Level Webinar titled 'Role and Contribution of the Non-teaching Staff in Higher Education' in collaboration with Rashtriya Uchchar Shiksha Abhiyan (RUSA), Maharashtra from 9th June to 11th June 2021. The Webinar received an overwhelming response of around 200 participants from all over Maharashtra. Registrars, Office Superintendent, Head Clerks, Senior Clerks, Junior Supervisors, Library Attendants and Lab Assistants from different colleges across the State attended the Webinar.

2) "Yoga and Meditation"

An online yoga session was organised for the benefit of staff members & students on the occasion of International Yoga Day from 4 to 6 pm. The resource person was Ms. Vaidehi Patwardhan, a certified yoga trainer & yoga therapist from Indian Yoga Association. She explained the importance of yoga for physical, mental & spiritual wellbeing and demonstrated various asanas. At the end of the session she conducted a session on meditation. It was a very fruitful learning experience for all participants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The Institution has a standard practice of reviewing the Teaching-Learning process and measuring the learning outcomes. Every Department reviews the teaching plan and its execution at the commencement of each semester. The Departments also plan activities for the advanced and slow learners. A plan is then chalked out to conduct remedial lectures. The outcome is derived from the result analysis.

2. A practice of reviewing the self-appraisal forms is also conducted by the Institution. This covers all the aspects of Teaching-learning process for the faculty. This helps the faculty in identifying the gaps and challenges and subsequently adopting strategies to overcome these challenges. The Appraisal form is further reviewed by the Head of the Department and necessary guidance is provided to the faculty. This is followed by the final review by the Principal who provides suggestions and valuable inputs to enhance the overall performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The College Women Development Cell (CWDC) and the Internal Committee (IC) work towards the promotion of gender equity through organisation of various programmes in association with NGOs, Hospitals and other institutions. During this academic year, the themes of programmes ranged from counselling to safety, security and gender sensitivity. CWDC and IC, in collaboration with various Departments/committees of the College conducted online and offline webinars, workshops and seminars for students and staff on topics like "Yoga and meditation", "Gender Beyond Binary", "Health and nutrition" etc. A free vaccination drive for the college students and staff was conducted by the NSS Unit of the college with BMC 'D' ward. CCTV cameras are installed on all floors and also in the staff room, administrative office, canteen etc. to keep a check on any kind of untoward, unpleasant and undesirable incident. The College provides a Ladies Common Room (LCR) with 24 hours water supply in the washrooms, locker facility, couches, and sanitary napkin dispenser and disposal machine. The college also has a Counseling and Guidance Center, with a dedicated counsellor, to address the problems, issues and concerns of the students.

File Description	Documents
Annual gender sensitization action plan	https://bhavanschowpatty.ac.in/Cwdc
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	E. None of the above
--	-----------------------------

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has taken the following steps for Waste Management .

- **Solid waste management** :An adequate number of dustbins are placed all over the campus.
- **E-waste management** :Defunct computers, monitors, printers, hardware and all other Ewaste are discarded and scrapped on a regular basis. Damaged instruments / apparatus from the various laboratories of science streams are repaired and then reused. The minor repairs are set right by the staff and the major repairs, by the professional technicians.
- The NSS Unit of our college participated in the Waste Collection Drive organized by the NSS cell, University of Mumbai in association with MCGM and UNDP. 14 NSS Volunteers collected all types of waste from the students and staff members.158 kg waste was collected by them and was picked up by the BMC.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	D. Any 1of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>
---	------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

- The richness and distinctiveness of the Institution is visible in its vision and mission, i.e. 'VasudhaivaKutumbakam' (The World is one family).
- Our College admits students from all castes, communities and varied socio-economic and cultural backgrounds and gives equal opportunities of learning to all.
- The college has a very rich cultural heritage inherited from the Bharatiya Vidya Bhavan, the parent institution.
- As per the Government norms, the college provides freeship/schoalarship to the needy students. Special inputs are given to students from the vernacular background to help them develop their language skills to face the world with confidence.
- All the students are actively involved in various cultural and academic programmes organised by the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- "Constitution Day" is celebrated every year on 26th November to commemorate the adoption of the constitution of India.
- The NSS Unit of the college in collaboration with the department of science organised an online quiz on the theme of Preamble and Fundamental Duties for students of all streams.

Thus, a spirit of peace, national integration and communal harmony is infused among the students and the staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://bhavanschowpatty.ac.in/assets/Documents/Notices/2021-22/Events/Final%20NSS%20Annual%20Report%20for%20Academic%20Year%202021-22.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- On the occasion of World Environmental day, the Department of Botany in collaboration with the NSS Unit organised a

poster competition on 05/06/2021.

- On the occasion of Sadhbhavna Diwas, which was celebrated on Friday, 20th August, 2021 online to commemorate the birth anniversary of Rajiv Gandhi, the Former Prime Minister of India. Sadbhavana pledge was taken by staff and students.
- Celebration of days of National importance like Independence Day and Republic Day.
- Competitions on Mask painting, Poster Making, Memes and Gifs making were organised. To commemorate the Birth anniversary of Swami Vivekananda, National Youth day was celebrated by the NSS unit on 12/01/ 2021. On this occasion a Quiz and Poster Competition on the theme of 'Role of Youth against HIV/AIDS' was organized.
- On the occasion of Republic Day, the NSS unit organized a lecture on 'Preamble and Fundamental Duties' on 26/01/2021
- On the occasion of National Science Day, the Science Association organised a guest lecture on "Achieving Careers through Logical Thinking" on 28/02/2021.
- National Online Quiz Competition was organised to celebrate the Joint Birth Anniversaries of Chhatrapati Shivaji Maharaj, Mahatma Jyotirao Phule and Dr. Babasaheb Ambedkar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 :Title: "Mental Health - Preserved Wealth"

- The college Counselor was available online for the students and staff for counselling due to the lockdown. The information was shared on college website.
- A Mental Health Awareness Week was organised. The students were sent appropriate videos, images and short write up for a week related to various mental health aspects like Social Media gimmick- Self Image, Focus and Goal Setting, Think out of the Box- Solution Centered not problem Centered and Forgiveness and Gratitude.
- A session on 'Play of Mind' was organized. The counsellor, Keyuri Bhojani explained how it is common to go through emotional disturbance. She explained how people use defense mechanism to cope with this unpleasantness and how such negative emotions can be handled in an effective manner.

Best Practice - 2 : "Together We Will (Gender Equity and Equality)"

- A webinar on 'Gender beyond the Binary' was organised on 07/09/2021.
- Our College with Wilson College organised a webinar on 07th December 2021 for students of Sociology on the topic 'Anti-Dowry Movement'.
- Bhavans College in collaboration with Wilson College jointly organised a webinar for staff and students on 'POSH Act, 2013' on 29th January & 01st February 2022

File Description	Documents
Best practices in the Institutional website	https://bhavanschowpatty.ac.in/assets/Documents/About%20College/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Non-teaching staff is an important pillar of the college administration, hence it is equally important to update their skills and knowledge. The current pandemic situation brought about a shift from attending office physically to the 'Work from home' concept. It necessitated adapting to the changing environment. "Work from Home" required a balance between professional and personal responsibilities. Keeping this in mind, in addition to catering to students' needs, the college has conducted many activities for the overall well-being of the non-teaching staff. Workshops on Anger Management titled 'Burst your Anger Outburst', 'Stress Management and Social Responsibility' and 'Trust, Hope and Love', Yoga etc. were organized.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

New courses like B.Sc. (IT). BMM, M.Com in Accountancy, Ph.D. in Botany and an additional BMS division is proposed.

Encouraging departments to organise short term and long term Educational / Industrial visits to promote experiential learning.

Organise a Fun-Fair for Students, Alumni and Parents.

To conduct workshop for preparation of various competitive exams.

To encourage departments to conduct internship programmes for students.

To organise various sessions on Career guidance for students.

There is a requirement of enhancing the virtual visibility of our college on different platforms like the Facebook, Twitter, Instagram, and YouTube and so on. Thus, efforts in strengthening the basic IT infrastructure must be taken.

To organise FDP on Research Funding for teaching staff