

Department of Chemistry
Laboratory Policy and Procedure

1. First Aid Box
2. Fire extinguisher
3. Use of Apron, gloves, safety glasses by students and non-teaching staffs.
4. To check the gas/burner connection every week to find any leakage.
5. Disposal of waste created during practicals is done in a proper way.
6. Handling and calibration of instruments/Apparatus done time to time.
7. Proper ventilation in the lab. In case of emergency exit is easily available.
8. Hazardous chemicals are preserved separately taking care not to harm any staff and student.
9. Maintenance of bulk chemicals in separate Store room & Preparation of Chemicals/solutions in separate Preparation room.
10. Maintenance of Register for Chemicals/Apparatus/Instrument.
11. Proper labelling of Chemicals in the lab.